

L-300

THE WHITE HOUSE
WASHINGTON

Executive Registry

84 - 056

CABINET AFFAIRS STAFFING MEMORANDUM

Date: 1/9/84 Number: 168879CA Due By: _____Subject: 1984 Organization/Office of Cabinet Affairs

ALL CABINET MEMBERS	Action	FYI		Action	FYI
Vice President	<input type="checkbox"/>	<input checked="" type="checkbox"/>	CEA	<input type="checkbox"/>	<input type="checkbox"/>
State	<input type="checkbox"/>	<input type="checkbox"/>	CEQ	<input type="checkbox"/>	<input type="checkbox"/>
Treasury	<input type="checkbox"/>	<input type="checkbox"/>	OSTP	<input type="checkbox"/>	<input type="checkbox"/>
Defense	<input type="checkbox"/>	<input type="checkbox"/>	Selected Agencies	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Attorney General	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Interior	<input type="checkbox"/>	<input type="checkbox"/>			
Agriculture	<input type="checkbox"/>	<input type="checkbox"/>	Baker	<input type="checkbox"/>	<input type="checkbox"/>
Commerce	<input type="checkbox"/>	<input type="checkbox"/>	Deaver	<input type="checkbox"/>	<input type="checkbox"/>
Labor	<input type="checkbox"/>	<input type="checkbox"/>	Darman (For WH Staffing)	<input type="checkbox"/>	<input type="checkbox"/>
HHS	<input type="checkbox"/>	<input type="checkbox"/>	Jenkins	<input type="checkbox"/>	<input type="checkbox"/>
HUD	<input type="checkbox"/>	<input type="checkbox"/>	Mc Farlane	<input type="checkbox"/>	<input type="checkbox"/>
Transportation	<input type="checkbox"/>	<input type="checkbox"/>	Svahn	<input type="checkbox"/>	<input type="checkbox"/>
Energy	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Education	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Counsellor	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
OMB	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
CIA	<input type="checkbox"/>	<input type="checkbox"/>	CCCT/Gunn	<input type="checkbox"/>	<input type="checkbox"/>
UN	<input type="checkbox"/>	<input type="checkbox"/>	CCEA/Porter	<input type="checkbox"/>	<input type="checkbox"/>
USTR	<input type="checkbox"/>	<input type="checkbox"/>	CCFA/	<input type="checkbox"/>	<input type="checkbox"/>
GSA	<input type="checkbox"/>	<input checked="" type="checkbox"/>	CCHR/Simmons	<input type="checkbox"/>	<input type="checkbox"/>
EPA	<input type="checkbox"/>	<input checked="" type="checkbox"/>	CCLP/Uhlmann	<input type="checkbox"/>	<input type="checkbox"/>
OPM	<input type="checkbox"/>	<input checked="" type="checkbox"/>	CCMA/Bledsoe	<input type="checkbox"/>	<input type="checkbox"/>
VA	<input type="checkbox"/>	<input checked="" type="checkbox"/>	CCNRE/	<input type="checkbox"/>	<input type="checkbox"/>
SBA	<input type="checkbox"/>	<input checked="" type="checkbox"/>			

REMARKS:

The attached memorandum is for your information.

RETURN TO:

☒ Craig L. Fuller
 Assistant to the President
 for Cabinet Affairs
 456-2823

☐ Katherine Anderson
☐ Tom Gibson
☐ Don Clarey
☐ Larry Herbolsheimer
 Associate Director
 Office of Cabinet Affairs
 456-2800


L-300

THE WHITE HOUSE

WASHINGTON

January 5, 1984

MEMORANDUM FOR THE CABINET AND HEADS OF SELECTED AGENCIES

FROM: CRAIG L. FULLER 

SUBJECT: 1984 Organization/Office of Cabinet Affairs

As you are aware, the Office of Cabinet Affairs (OCA) provides the primary liaison between the White House and Departments and Agencies. In order to ensure effective communication, all official matters, other than national security items and justice related litigation matters, should be routed through the Office of Cabinet Affairs.

There are four Associate Directors and an Executive Secretary who share functional responsibilities in the OCA. They report directly to Craig Fuller, Assistant to the President for Cabinet Affairs and can be reached at 456-2800. A list of OCA personnel and their areas of responsibility is shown below:

Katherine Anderson, Associate Director

Special Projects: President's Private Sector Survey on Cost Control
Southwest Border Working Group
Interagency Working Group on Commercial/
Private Sector Initiatives in Grenada

Departments: State
Defense

Agencies: CIA

Don Clarey, Associate Director

Cabinet Councils: Human Resources (CCHR)
Natural Resources and Environment (CCNRE)

Departments: Health and Human Services
Education
Energy
Interior

Agencies: Environmental Protection Agency
Veterans Administration
ACTION
Federal Energy Regulatory Commission
Food and Drug Administration
National Endowment for the Arts and
Humanities
National Science Foundation
Nuclear Regulatory Commission

Tom Gibson, Associate Director

Cabinet Councils: Economic Affairs (CCEA)
 Legal Policy (CCLP)
 Management and Administration (CCMA)

Departments: Housing and Urban Development
 Labor
 Treasury
 Justice

Agencies: General Services Administration
 Office of Personnel Management
 Consumer Product Safety Commission
 Civil Rights Commission
 Equal Employment Opportunity Commission
 Federal Emergency Management Administration
 Federal Home Loan Bank Board
 Federal National Mortgage Association
 Federal Savings and Loan Insurance Company
 General Services Administration
 Government National Mortgage Association

Larry Herbolsheimer, Associate Director

Cabinet Councils: Commerce and Trade (CCCT)
 Food and Agriculture (CCFA)

Departments: Commerce
 Transportation
 Agriculture

Agencies: NASA
 Civil Aeronautics Board
 Corporation for Public Broadcasting
 Export-Import Bank
 Federal Communications Commission
 Federal Trade Commission
 Interstate Commerce Commission
 Securities and Exchange Commission
 Small Business Administration

Patsy Faoro, Executive Secretary

OCA Management and Coordination
Cabinet and Cabinet Council Meetings
Presidential Events
Issue Tracking
PAS Briefings and Seminars
Executive Forums